

# REQUEST FOR PAID SERVICE

Astec, Inc.  
 4101 Jerome Ave.  
 Chattanooga, TN 37407  
 Service Direct Line 423-867-3754  
 Service Fax 423-867-9761



Please return to:  
 Daniel Francisco  
 Director of Service  
[dfrancisco@astecinc.com](mailto:dfrancisco@astecinc.com)

<b>COMPANY NAME:</b>	<b>NAME &amp; TITLE:</b>
<b>ADDRESS:</b>	<b>PO NUMBER:</b>
<b>PHONE NUMBER:</b>	<b>PO AUTHORIZED BY:</b> <i>PLEASE PRINT</i>
<b>WORK SHOULD BE BEGIN ON:</b>	<b>THE FOLLOWING DUTIES ARE TO BE PERFORMED:</b>

WORK RATES	RATE COVERAGE	✓ A PO (PURCHASE ORDER) <u>REQUIRED</u> BEFORE DISPATCH. ✓ A MINIMUM OF 8 HOURS WORK. ✓ STAND-BY RATES WILL BE AT WORK RATES. ✓ ALL MEALS, HOTEL, MISC. WILL BE AT ACTUAL COST. ✓ ALL AIRFARE, CAR RENTAL, AND PUBLIC TRANSPORTATION WILL BE AT ACTUAL COST. ✓ ALL RATES ARE SUBJECT TO CHANGE WITHOUT NOTICE. ✓ AN INVOICE WILL BE SENT TO YOU AT THE END OF THE MONTH FOLLOWING THE COMPLETION OF YOUR PROJECT. ✓ WE RESERVE THE RIGHT TO REQUEST PAYMENT IN ADVANCE.
\$80.00/ hour	Monday – Friday Up to 8 hours	
\$100.00/ hour	Monday – Friday Over 8 hours  All Saturday Work	
\$150.00/ hour	All Work on Sundays  All Holiday Work	
TRAVEL RATES	TRAVEL COVERAGE	
\$50.00/ hour	To/From Jobsite Monday-Saturday	
\$75.00/ hour	To/From Jobsite Sundays & Holidays	
\$0.68/ per mile	Mileage to/from jobsite	

THANK YOU!